



Information and Communications Technology Council  
Conseil des technologies de l'information et des communications

# Career Focus Program

## Job Description

Note: This form is to be completed if a company job description is not already available.  
Use more space or attach extra pages if required.

1. COMPANY NAME
2. NAME OF PARTICIPANT
3. JOB TITLE

.1 SUMMARY OF POSITION

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.2 KEY RESPONSIBILITIES

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.3 SCOPE OF RESPONSIBILITY

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.4 COMPLEXITY

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.5 WORKING CONDITIONS

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.6 EDUCATION AND EXPERIENCE

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